

Accident
on 22 March 2001
at Orléans Saint Denis de l'Hôtel aerodrome (45)
to the Piper PA-31-350
registered PH-ABD
operated by Tulip Air

REPORT

ph-d010322a

# FOREWORD

This report presents the technical conclusions reached by the BEA.

In accordance with Annex 13 of the Convention on International Civil Aviation, with EC directive 94/56 and with Law No. 99-243 of 29 March 1999, the analysis of the accident and the conclusions and safety recommendations contained in this report are intended neither to apportion blame, nor to assess individual or collective responsibility. The sole objective is to draw lessons from this occurrence which may help to prevent future accidents or incidents.

Consequently, the use of this report for any purpose other than for the prevention of future accidents could lead to erroneous interpretations.

# SPECIAL FOREWORD TO ENGLISH EDITION

This report has been translated and published by the BEA to make its reading easier for English-speaking people. As accurate as the translation may be, the original text in French should be considered as the work of reference.

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# Glossary

DGAC	French Civil Aviation Authority (Direction Générale de l'Aviation Civile)
FAR	Federal Aviation Regulations
FO	First Officer
ft	Feet
JAR	Joint Airworthiness Requirements
kt	Knots
lbs	Pounds
QNH	Altimeter setting to obtain aerodrome elevation when on the ground
UTC	Universal Time Coordinated

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# **SYNOPSIS**

Date and time

22 March 2001 at 17 h 35 1

Site of accident

Orléans Saint Denis de l'Hôtel Aerodrome (45)

Type of flight

Passage charter flight TLP 2 B Orléans Saint Denis de l'Hôtel - Paris Le Bourget **Aircraft** 

Piper PA-31-350 "Chieftain", registered PH-ABD, certified as single pilot.

**Owner** 

Tulip Air B.V. (Holland)

**Operator** 

Tulip Air B.V. (Holland)

Persons on board

2 Flight Crew, 8 passengers

# **Summary**

The crew forgot to remove the flight control locking device before takeoff. At the end of the takeoff run, they could not rotate the aircraft. An attempt to abort the takeoff was undertaken but the aircraft overran the end of the runway after a slight track deviation to the left. It came to a stop on muddy ground in a field about one hundred and eighty-three metres from the end of the runway. The nose gear was broken, the propellers and the aircraft nose were damaged.

# Consequences

		Persons	Equipment	Third Parties	
	Killed	Injured	Uninjured		
Crew	-	-	2	Slight	None
Passengers			8	Damage	

<sup>&</sup>lt;sup>1</sup> Except where otherwise noted, the times shown in this report are expressed in Universal Time Coordinated (UTC). One hour should be added to obtain the legal time applicable in metropolitan France on the day of the accident.

# 1 - FACTUAL INFORMATION

# 1.1 History of Flight

On 22 March 2001 at about 17 h 35, the PA 31-350 "Chieftain" registered PH-ABD, call sign Tulip 2B, began its takeoff from runway 23 at Orléans Saint Denis de l'Hôtel for and IFR departure to Paris Le Bourget. The flight was passenger charter flight TLP 2B.

The pilot flying, who was the co-pilot seated in the left seat, was unable to perform the rotation. He aborted the takeoff but braking failed to stop the aircraft before the end of the runway. The runway surface was wet. Marks were left by the tyres from one hundred metres before the end of the runway.

The aircraft ran across grass soaked with water. The nose gear broke and the aircraft came to a stop about one hundred and eighty metres after the end of the runway (photo of site and aircraft in appendix 1). The crew had forgotten to remove the flight control locking device.

# 1.2 Personnel Information

# 1.2.1 Captain

Male, aged 40

- Professional Pilot's Licence 1993, CPL licence and IR valid until 1<sup>st</sup> June 2001
- Class 1 medical certificate issued 19 October 2000 valid until 1<sup>st</sup> June 2001
- Line check on 11 November 2000 valid until 1<sup>st</sup> June 2001
- Base check on 18 May 2000 valid until 1<sup>st</sup> June 2001

# Experience:

- 1,110 flying hours of which 688 on type
- in the previous 90: 21 hours of which 15 on type
- in the previous 30: 18 hours of which 15 on type
- in the previous 24 hours: 2 hours on type

The Captain had not been to Orléans Saint Denis de l'Hôtel during the previous twelve months. The rest period before his departure from Rotterdam was 15 hours 30 minutes. He performed the outward flight, which lasted two hours (5 h 30 / 7 h 30 ) between Rotterdam and Saint Denis de l'Hôtel, as pilot flying.

He was pilot not flying, seated on the right, during the accident flight.

#### 1.2.2 First Officer

Male, aged 25

- Professional Pilot's Licence and IR in March 2000. CPL and IR valid until 21 March 2002
- Class 1 medical certificate issued 30 October 2000 valid until 30 October 2001
- Type rating on 20 April 2000
- Base check on 20 April 2000 valid until 20 April 2001

# Experience:

- 327 flying hours, of which 50 on type
- in the previous 90 days: 8 hours all on type
- in the previous 30 days: 4 hours all on type

The First Officer had not been to Orléans Saint Denis de l'Hôtel during the previous twelve months. His rest period before departure from Rotterdam had lasted 24 hours.

He was pilot flying, in the left seat, at the time of the accident.

# 1.3 Aircraft Information

#### **Airframe**

- Manufacturer: Piper Aircraft Corporation, USA
- Type: PA-31-350 Chieftain
- Serial number: 31-7305048
- Date of manufacture: 1973
- Date of entry into service: 20 February 1991
- Registration Certificate issued by the Netherlands on 9 April 1991
- Airworthiness certificate valid until 13 August 2001
- Total flying time: 9,820 hours

# **Engines**

- Number of engines: 2
- Manufacturer: Lycoming, USA
- Type: TIO-540-J2BD

# Left engine

- Serial number: RL 5300 61 A
- Total flying time: 426 hours
- Number of cycles: 308

# Right engine

Serial number: L – 1210 – 68 A

Total flying time: 325 hoursNumber of cycles: 240

# 1.4 Meteorological Conditions

The Meteorological conditions recorded by the AFIS agent at the aerodrome a few minutes after the accident were as follows:

- wind 240° / 8 kt
- visibility 5 km
- scattered cloud
- temperature 10 °C
- QNH 1007 hPa
- recent light showers

The observation made at 17 h 00 at the Orléans-Bricy aerodrome about thirty kilometres northwest was as follows:

- wind 210° / 5 kt
- visibility over 10 km
- rain
- occasional clouds at 2,800 feet
- scattered at 6,000 feet
- broken at 11,000 feet
- temperature 14 °C
- QNH 1007 hPa

# 1.5 Aerodrome Information

Orléans Saint Denis de l'Hôtel aerodrome (VAC chart in appendix 2) is open to public air transport. It has an aerodrome flight information service (AFIS) that is in service during scheduled hours and by arrangement outside of those hours. It has a tarmac runway 1,000 m long and 30 m wide oriented 235°/055° whose altitude is 396 feet and which has a slight slope towards 23. IFR activity is possible at the aerodrome.

The declared distances offered at the two QFU's are as follows:

- take off distance available (TODA) 1,000 m
- acceleration-stop distance available (ASDA) 1,000 m
- landing distance available (LDA) 1,000 m

This information is included on the Jeppesen chart that the crew was using.

# 1.6 Information on Organizations and Management

Tulip Air B.V. is in possession of an Air Transport Certificate issued on

1<sup>st</sup> March 2001 by the Dutch Ministry of Transport (RLD) for the operation of two Beech 200's, two Cessna F406's and three Piper PA 31-350's for transport of passengers, freight and medical evacuations. This certificate was valid at the time of the accident.

The aircraft was certified for single pilot operation but the airline operated its PA 31-350's with two pilots. The Operations Manual does not include any procedures relating to cockpit resource management (CRM) for this type of aircraft.

Note: the JAR OPS only specifies structured training in CRM when the presence of two pilots results from a regulatory requirement.

# 1.7 Additional Information

# 1.7.1 Weight and Balance

The Captain had established the weight and balance estimate (appendix 3) on the basis of the weight allowances for passengers without hand baggage (90 kg/198 lbs) and a crew with baggage 85 kg/172,25 lbs). These allowances are in accordance with criteria prescribed in JAR OPS 1.

The aircraft empty weight is 4,747 lbs. The zero fuel weight calculated by the crew was 4,747 lbs +  $(8 \times 198 \text{ lbs})$  +  $(2 \times 172,25 \text{ lbs})$ , thus 6,676 lbs for 7,000 lbs maximum. The weight estimate indicated 381 lbs of fuel in the inner tanks for a maximum of 636 lbs. The ramp weight was thus 7,057 lbs for a maximum of 7,398 lbs. The fuel for start-up and taxiing was estimated at 30 lbs, which gave takeoff weight of 7,027 lbs for a maximum of 7,368 lbs. The consumption for the stage was estimated at 131 lbs, which brought the estimated landing weight to 6,896 lbs for a maximum of 7,000 lbs.

The aircraft occupants and their baggage were weighed following the accident. This brought to light a true weight of 1,984 lbs (900 kg) for the occupants, 55 lbs (27 kg) more than the weight allowance, but above all the omission of 262 lbs (119 kg) of baggage. Thus all of the weights were reduced by 317 lbs (146 kg). In addition, the Equipment List (appendix 4) shows a quantity of 171 litres of fuel unconsumed on arrival at Saint Denis de l'Hôtel and a top-up of 79.9 litres, an on-board total of 250,9 litres (180 kg/398 lbs), a weight slightly above that calculated for the weight estimate.

Nevertheless, the aircraft remained within the limits of the various structural weights, except for the maximum landing weight that would have been exceeded by 230 lbs (104 kg).

The balance sheet established by the crew shows a CG at the rear limit of the envelope for the three principal weights: zero fuel weight, takeoff weight and estimated landing weight. The position of the baggage in the various compartments and of the passengers in the cabin not having been established in the course of the investigation, it is not possible to calculate the CG in relation to the true weights.

Note: on consulting the Flight Report for the flight preceding the accident, an onboard fuel quantity of 466 litres (335 kg / 739 lbs) on departure from Rotterdam is noted. Taking into account the true weight of the occupants without baggage (1984 lbs), the aircraft's empty weight (4747 lbs), and of the fuel at takeoff (709 lbs), the true weight at takeoff was 7440 lbs for a maximum weight of 7,368 lbs. After the trip fuel of 276 litres (199 kg / 438 lbs), the true weight on landing is 7,002 lbs for a maximum weight fixed at 7,000 lbs.

# 1.7.2 Performance

With reference to the JAR-OPS, the operation of PH-ABD comes under performance class B (sub-section H).

The takeoff performance calculation sheet extracted from the airline Operations Manual (appendix 5) shows that the necessary run distance for takeoff is 480 m and the distance necessary for takeoff of 900 m for the selected weight of 7,027 lb. These values change, respectively, to 520 m and 950 m for the recalculated weight of 7,361 lbws.

Paragraph OPS 1.530 (a) stipulates that the operator must ensure that the takeoff weight does not exceed the maximum takeoff weight specified in the Flight Manual, taking into account the pressure-altitude and the temperature at the takeoff aerodrome.

Paragraph OPS 1.545 stipulates that the operator must ensure that the landing weight does not exceed the specified maximum landing weight, taking into account the altitude and the forecast ambient temperature at the estimated arrival time at the destination aerodrome and at all other diversion aerodromes.

The aircraft Flight Manual (extract in appendix 7) approved by the RLD, mentions a takeoff procedure for short runways that includes setting the flaps at 15°. This results, specifically, in a rotation speed of about 80 kt instead of the 90 kt in clean configuration and an acceleration-stop distance of around three hundred metres. On the accident aircraft, the flaps were found set at 0°.

# 1.7.3 Flight Control Locking Device

The aircraft is equipped with a flight control locking device for use on the ground installed so as to avoid the flight control surfaces flapping. The system is based on locking the left side control wheel. It consists of a nail-shaped latch pin topped with a rectangular light alloy metal plate that can bear the inscription "Controls Lock" on a red background. The latch pin is inserted into holes drilled into the shoulder to the right of the wheel housing on one side and into the wheel shaft on the other. Note: the following photos, designed to illustrate the lock, are not of the accident aircraft. The crew took the latch pin away with them.

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The wheel is thus maintained in a horizontal position, the ailerons remain in a more or less neutral position and the elevator is deflected down. No use of instruments or vital controls is affected by the presence of the locking device. The wheels on the accident aircraft were equipped with clips designed to hold the takeoff or landing charts. The presence of such a card tends to hide the metal plate. According to the crew's statements, no charts were in this position during

the takeoff.

The list of actions and checks associated with preparation on PH-ABD (appendix 6) specifies:

- removing the locking device from the controls upon entering the cockpit,
- checking the freedom of movement of the flight control surfaces during the full or short pre-flight external check.

No other action or check is recommended in order to check freedom of movement of the flight controls from the cockpit before takeoff.

The Flight Manual itself recommends two extra checks on freedom of movement of the flight controls: before start-up and before takeoff.

# 1.7.4 Testimony

At around 90 kt, the PF could not rotate the aircraft. The crew initially thought the elevator trim was incorrectly set. When the PF noticed the presence of the flight control locking device, he tried in vain to remove it. At the same time, he reduced thrust and braked, without being able to stop the aircraft before the end of the runway.

The crew did not mention any particular rush associated with the preparation of the departure nor any malfunction in aircraft systems. The PF was apparently disturbed in carrying out actions and checks underway when the passengers arrived on board the aircraft

# 1.7.5 Internal Analysis of the Event by the Operator

The PA 31-350's in Tulip Air's fleet are not all equipped with a flight control locking device system. For those aircraft that are not so equipped, the safety harnesses are used.

The FO performed the pre-flight actions and checks alone. The Captain took care of the passengers and informed them of the safety procedures. When he entered the cockpit, the pre-flight checks were complete. The FO was disturbed by a passenger during preparation of the cabin, perhaps at the time of the check on freedom of movement of the flight controls. Furthermore, he thought that the "flight control lock: remove" checklist item was not applicable as the safety harnesses were undone.

According to the Captain, the level of tension on board was a little higher than usual for several reasons:

- route clearance was received during taxiing,
- taxiing was short,
- the clearance message included a point unknown to the crew,
- the runway was considered "critical".

Following the internal analysis of the event, the operator planned the following measures:

- check performance in relation to aerodrome characteristics before accepting a flight,
- check the conversion programme for training for takeoff and landing on a short field,
- make procedures identical for all of the PA 31's in the fleet,
- check that there were no "not applicable" items on the check list,
- as far as possible, perform the check list as a crew,
- draw flight crews' attention to the possible worsening in crew resource management during phases of flight with high workload.

# 2 - ANALYSIS

The preparation of the flight, which seems to have taken place in an unrushed way, shows an incorrect assessment of the weight embarked. The use of weight allowances, even if they led to only a slight variation from the true values, seemed ill adapted to the situation. However, the main difference resulted from the omission of the total weight of the baggage, an omission that the investigation was not able to qualify as intentional or unintentional.

The result was a takeoff weight, which was very close to the maximum; maximum landing weight would have been exceeded. On the previous flight, even taking into account the absence of baggage, the weight limitations were also exceeded. These operating conditions could not have been unknown to the crew and should have led them to pay great attention to the balance, to fuel management and to performance.

It was not possible to determine precisely the balance parameters. Nevertheless the calculations made by the crew pushed the indices to the rear limit of the envelope. This all leads to the conclusion that this configuration was essentially identical to the weight conditions measured on weighing. This balance towards the rear would in any event have contributed to the aircraft lifting off.

Although the takeoff distance available was within the JAR-OPS performance requirements for class B aircraft, the margin was only fifty metres, which led the crew to consider that runway as "critical". However, they did not use the 15° flap setting recommended by the Flight Manual for takeoffs on "short fields".

The flight control locking device was not removed by the crew. This indicates that the list of actions and checks was not followed rigorously. Furthermore, the investigation showed that this list was incomplete in relation to the aircraft's Flight Manual. This anomaly probably went unnoticed by the oversight authorities. In any event, checking for freedom of movement of the flight controls is an integral part of the rules of the art before takeoff.

The PNF did not notice the failure to remove the flight control locking device. Basic notions such as callout procedures or guides and cross checks were not

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employed. This accident confirms that an unstructured crew, which has not been trained in CRM and which has no clear indications as to task sharing, does not perform adequately to carry out a public transport flight. What is more, flight conditions were normal and there was no emergency.

# 3 - CONCLUSIONS

# 3.1 Findings

- The crew possessed the requisite licenses and qualifications to undertake the flight.
- The aircraft's weight was slightly below the maximum structural weight for takeoff.
- The crew did not use the flap deflection on takeoff adapted for short fields which would have given them an extra safety margin.
- The list of actions and checks available to the crew did not entirely reproduce the normal procedures listed in the Flight Manual.
- The flight control locking device remained in place, and neither of the pilots noticed it.
- The pilots did not act as a team; the regulations do not specify that they should receive appropriate training.

# 3.2 Probable Cause

The accident was caused by the crew's failure to perform pre-flight actions and checks relating to unblocking and free movement of the flight controls and flight control surfaces. This failure was able to develop to the point of being the cause of the accident as a result of the absence of precise CRM procedures.

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# 4 - SAFETY RECOMMENDATIONS

- 4.1 The investigation showed that the Operations Manual was incomplete compared to the aircraft's Flight Manual. Consequently, the BEA recommends:
  - that the RLD ensure that Tulip Airs procedures in relation to the use of its aircraft are in accordance with the Flight Manual.
- 4.2 The application of procedures intended for single pilot operation in a context with two pilots and the absence of resource management by the crew created the conditions for a basic safety step to be forgotten. Consequently, the BEA recommends:
  - that the JAA extend the obligation to undertake CRM training when the presence of two pilots on board a single pilot aircraft results from a choice by the operator.

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# List of appendices

# **APPENDIX 1**

Picture of Site and Aircraft

# **APPENDIX 2**

VAC map of Orléans Saint-Denis de l'Hôtel aerodrome

# **APPENDIX 3**

Weight and balance estimate established by the crew

# **APPENDIX 4**

Materials list

# **APPENDIX 5**

Takeoff performance grill

# **APPENDIX 6**

Airline's list of actions and checks

# **APPENDIX 7**

Extract from the actions and checks as featured in the approved Flight Manual

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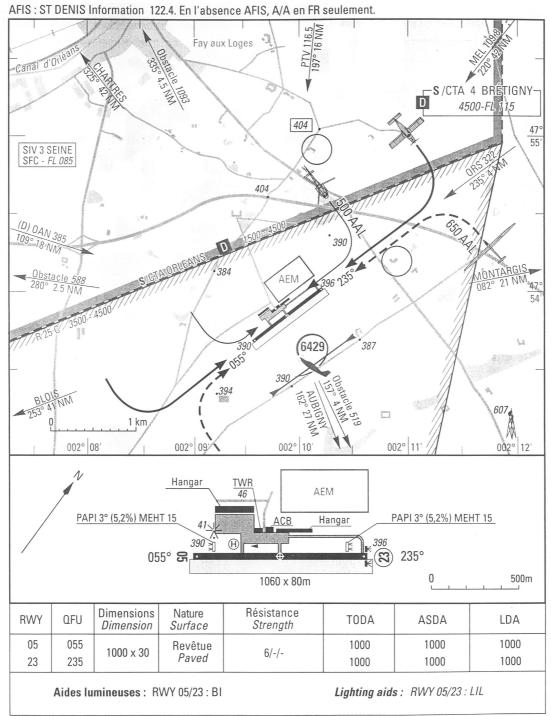
# Picture of Site and Aircraft



# VAC map of Orléans Saint-Denis de l'Hôtel aerodrome



APP: NIL TWR: NIL



SERVICE DE L'INFORMATION AERONAUTIQUE

AMDT\_04/01\_CHG: SIV 3 SEINE, obstacles

© SIA

# VAC map of Orléans Saint-Denis de l'Hôtel aerodrome

# 02 ORLEANS **ST DENIS** DE L'HÔTEL LFOZ

01 03 22

#### CONSIGNES PARTICULIÈRES / PARTICULAR INSTRUCTIONS

Aérodrome réservé aux ACFT avec radio Activité voltige (N° 6429) axe 055/235 sur longueur de 1000 m, 3500 AAL/1700 AAL réservé aux ACFT autorisés par le gestionnaire AFIS. Activité à annoncer à BRICY APP 122.7 et SEINE Info 118.05

Entraînement interdit en tour de piste < 500 ft

Eviter le survol des communes avoisinantes.

Aéromodélisme figuré sur la carte : 330 ft AAL MAX. HJ.

PAPI obligatoire pour une utilisation de nuit RWY 05.

Piste non revêtue réservée aux planeurs et avions de servitude.

Piste et voie de circulation non revêtues inutilisables après fortes pluies ainsi que l'hiver.

Atterrissages et décollages simultanés sur les 2 pistes accolées strictement interdits.

Activité IFR possible.

AD reserved for ACFT equipped with radio Aerobatics (NR 6429) overhead RWY extending on 055/235 orientated length of 1000 m, 3500 AAL/1700 AAL reserved for authorized ACFT. Activity to be announced at BRICY APP 122.7 and SEINE Info 118.05 Aerodrome circuit prohibited below 500 ft.

Avoid the overflight of neighbouring villages.

AEM area: 330 ft AAL MAX, HJ.

PAPI compulsory for use of RWY 05 by night.

Grass RWY reserved for gliders and service aeroplanes.

Unpaved RWY and taxiway unserviceables after heavy rainfalls and during winter season.

Simultaneous LDG and TKOF strictly prohibited on both adjacent RWY.

Possible IFR activity.

#### INFORMATIONS DIVERSES / MISCELLANEOUS

1 - Situation : 4 km NE de Saint Denis de L'Hôtel (45 - LOIRET).

2 - ATS : AFIS : ETE : LUN-VEN 0600-1000, 1300-1700 sauf JF

HIV: LUN-VEN 0700-1100, 1400-1700 sauf JF

Extension sur PPR pendant HOR AFIS au plus tard la veille avant 1500. (HIV + 1HR)

☎ 02 38 46 33 33 - FAX : 02 38 59 11 59.

3 - VFR de nuit : agréé.

4 - Gestionnaire: SMAEDAOL - Aérodrome des 4 vents

45550 St Denis de l'Hôtel

☎ 02 38 46 33 33 - FAX : 02 38 59 11 59.

5 - District Aéronautique : CENTRE.

6 - BDP/BIA: BRIA de rattachement: LE BOURGET (voir GEN).

7 - RSFTA : oui (LFOZXHAX). 8 - MET : VFR : voir GEN VAC IFR : voir GEN IAC STATION : NIL.

**9 - Douanes** : PPR 24HR pendant HOR AFIS - ☎ 02 38 46 33 33.

10 - AVT : Carburant : 100LL - Lubrifiant : D80 (CIV-MIL)

0700-1000, 1200-1700 HIV : + 1 HR JET A1 : HOR AFIS et PPR 24 HR

11 - SSIS : Catégorie 2 - Niveau 2 pendant HOR AFIS. Extension au profit aéronefs de classe 2 et supérieure en transport de PAX sur PPR pendant HOR AFIS au plus tard la veille avant 1500 ☎ 02 38 46 33 33 FAX : 02 38 59 11 59.

12 - Hangars pour aéronefs de passage : oui

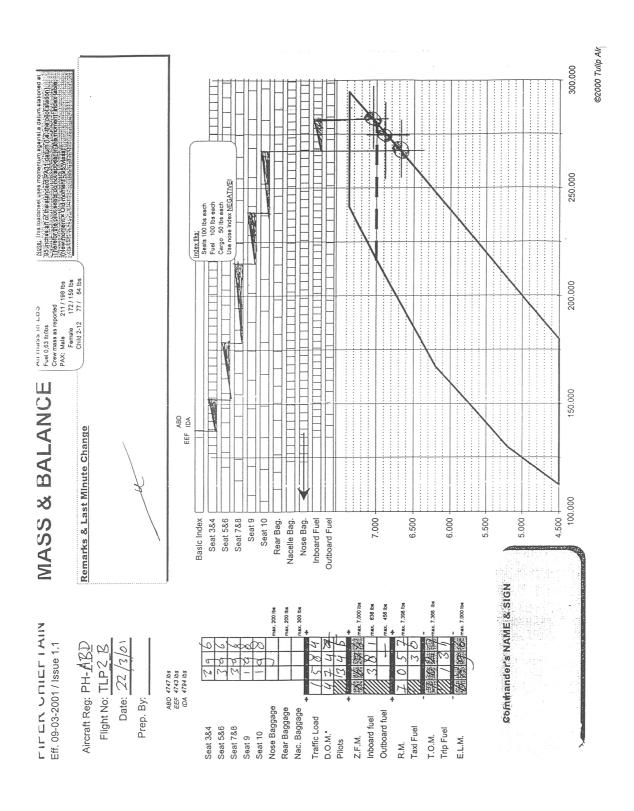
13 - Réparation : Val de Loire Aviation ☎ / FAX : 02 38 59 12 71.

14 - ACB : d'Orléans et du Loiret ☎ 02 38 59 18 34 - FAX : 02 38 59 11 30.



AMDT 04/01 © SIA

# Weight and balance estimate established by the crew



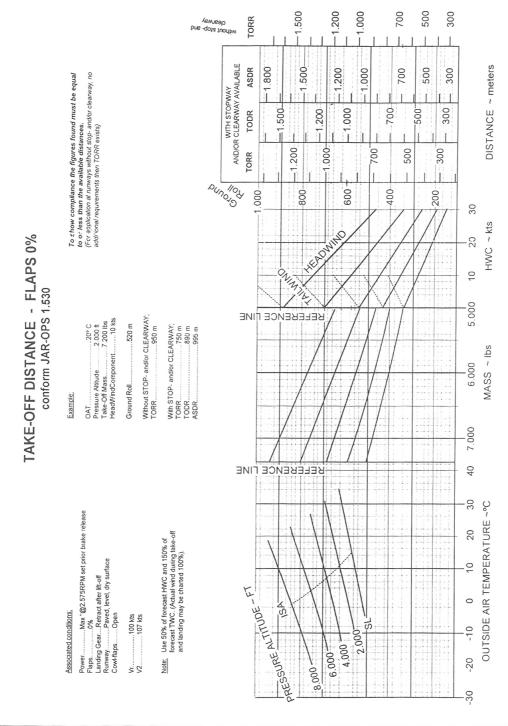
# Materials list

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# Takeoff performance grill

# TULIP AIR BV OPERATIONS MANUAL Part B AEROPLANE OPERATING MATTERS — PIPER PA31-350 CHIEFTAIN

#### 4.2.1 NORMAL TAKE-OFF



 TULIP AIR BV
 PART B: SECTION 04
 PAGE : 4.2-2

 AOM PA31 / PH-ABD
 PERFORMANCE
 DATE : 01-Oct-00

 Revision # 0

# Airline's list of actions and checks

# TULIP AIR PH-ABD NORMAL CHECKLIST

04 February 2000

# **ENTERING COCKPIT** REMOVE RESET

Control locks Parking brake Papers ON BOARD Fuel selectors ON

# PRE-FLIGHT

	External
Walk around	COMPLETED
Clocks	SET
Clocks Alternate static source Parking brake Gear handle	CLOSED
Parking brake	SET
Gear handle	DOWN NEUTRAL
Controls	FREE & CORRECT
Trims	FREE & SET
Power levers	FREE & IDLE
Propeller levers	FREE & FULL FINE
Propeller levers Mixture levers	FREE & CUT-OFF
Alternate air	IN
Heater	OFF
Heater Avionics Electrical switches	OFF
Electrical switches	OFF AS REQ.
Alternator circuit breakers	ON
Fire wall shutoff	OPEN
Fuel selectors	OUTBOARD
Master switch	ON OFF
External power	NA ON
Interior lighting	SET
Circuit breakers	IN
Digiflow	SET
Gear lights	4 CHECKED
Annunciator lights	CHECKED / TESTED
Cabin signs	FSB & NO SMOKING
Chocks & covers	REMÔVED
Doors & lockers	CLOSED

# SHORT TURN-AROUND PRE-FLIGHT

Doors & lockers	CLOSED
Alternate static source	CLOSED
Trims	SET
Controls	FREE
Fire wall shutoff	OPEN
Fuel selectors	OUTBOARD
Alternate air	IN
Avionics	OFF
Master switch	ON
Circuit breakers	IN
Digiflow	SET
Cabin signs	FSB & NO SMOKING

#### **CLEARED TO START ENGINES** Exterior lights AS REQUIRED ON (4 x) ALL OFF Magnetos Avionics START CHECKED START Engine NO.2 Hydraulic pump NO.2 Engine NO.1

# **AFTER STARTING**

External power	NA	DISCONNECT
Battery	NA	ON
Avionics	ON	
Storm scope	ON	
Cowl flaps	CLOSE	D
Heater inlet	OPEN	
Heater inlet Fuel quantity (outboard) Annunciator lights	CHECK	ED
Annunciator lights	CHECK	ED
Pneumatics	CHECK	ED
Navigation set-up	COMPL	ETED
Taxi & departure briefing	COMPL	ETED

#### TAXI

1			ä
1	Brakes	CHECKED	á
i	51-	(ATEOTER) & OFT	Ø.
į	Flaps	(*TESTED) & SET	ø
1	Fuel X-feed	(*TESTED) & OFF	ğ
- 3		( ILOILD) a OII	岩
1	Fuel selectors	INBOARD	ě
į	Fuel quantity (inboard)	CHECKED	ģ
-	ruel qualitity (iliboalu)	CHECKED	ķ
1	Flight & engine instruments	CHECKED	ě
1	Take-off briefing	PERFORMED	į
- 2	rano on brioning	T LIN OINNED	ž

# Airline's list of actions and checks

# TULIP AIR **PH-ABD** NORMAL CHECKLIST BEFORE TAKE-OFF APPROACH

04 February 2000

	DEFORE TAKE-OFF						
	Engine instruments	CHECKED					
	* Feather check	COMPLETED					
	Amps	CHECKED					
	DC Voltage	SUFFICIENT					
	Magnetos	CHECKED					
	* Surface de-ice	CHECKED					
	* Prop anti-ice	CHECKED					
	De-ice boots	DEFLATED					
	ldling	NO CUT					
i	All annunciators	CONFIRM					
į	Route clearance	OBTAINED					

# LINE UP

. Transponder	SET
Strobe lights	ON
Ice protection	AS REQUIRED
Runway heading	CHECK
Take-off clearance	OBTAINED
Landing / taxi lights	ON / OFF
Emergency pumps	ON

# CLIMB

8	* B B B B B B B B A A A B B B B B B B B	
4	Gear	UP (4 LIGHTS OFF)
0	Flaps	UP
7 7 3	Flaps Climb power	SET
ġ	Emergency pumps	OFF
1	Landing / taxi lights	OFF
į	Cowlings	NO OIL SPILL
0	Landing / taxi lights Cowlings Engine instruments	MONITOR

#### **CRUISE**

SET
AS REQUIRED
MONITOR
MONITOR
SET
AS NECESSARY

# DESCENT

Cowl flaps	CLOSED	į		
Cabin signs	AS REQUIRED	ê		
Paraintalain alainin a		í		

<sup>\*</sup> items may be omitted SCD

# Approach briefing COMPLETED Altimeter QNH SET Flight instruments X-CHECKED Navigation set-up COMPLETED Markers SET Cabin signs FSB & NO SMOKING

Cabin signs FSB & NO SI
Fuel selectors INBOARD
Autopilot OFF

#### **FINAL**

Gear	DOWN & LOCKED
Landing light	ON
Windshield heat	OFF
Flaps	SET
Propeller levers	SET (2200/2400)
Mixtures	FULL RICH
Emergency pumps	ON
Brakes	CHECKED

#### AFTER LANDING

Emergency pumps	OFF
Ice protection	ALL OFF
Transponder	STANDBY
Flaps Exterior lights	UP
Exterior lights	AS REQUIRED
Heater	COOL

#### **PARKING**

		External
Parking brake	SET	
Digiflow	NOTED	
Stormscope	OFF	
All lights	OFF (EXCEPT E	BEACON)
Avionics	OFF	OFF
Amps	CHECKED	
Magneto grounding	CHECKED	
EGT	STABILISED	
Mixture engine NO.2	CUT-OFF	
Hydraulic pump NO.1	CHECKED	
Mixture engine NO.1	CUT-OFF	
Boost pumps	OFF	
Magnetos	4 x OFF	
Beacon light	OFF	
Master switch	OFF .	
External power	NA	CONNECT
Position lights	NA	ON

# Extract from the actions and checks as featured in the approved Flight Manual

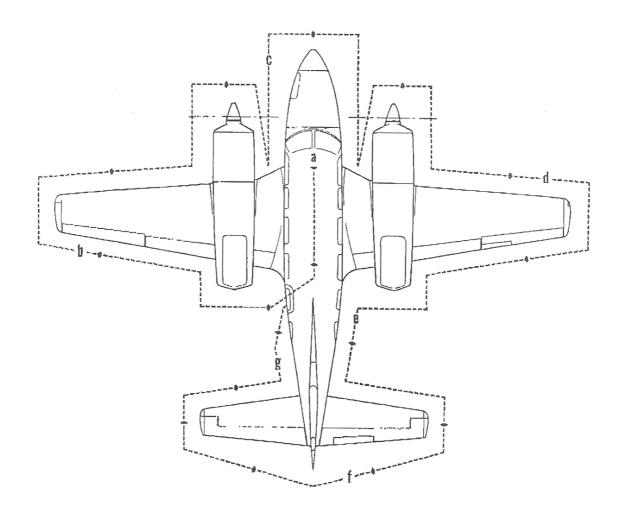
# SECTION II

# **PROCEDURES**

# NORMAL OPERATING PROCEDURES

- 1. PREFLIGHT
  - Airplane status check
  - Weight and c.g. compute Performance compute

# 2. WALK-AROUND INSPECTION



, FAA APPROVED May 3, 1972 REVISED: September 8, 1972

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# Extract from the actions and checks as featured in the approved Flight Manual

# Cockpit

- (1) Controls unlocked
- (2) Magneto switches off
- (3) All switches off
- (4) Master switch on
- (5) Fuel quantity sufficient
- (6) Trim neutral
- (7) Cowl flaps open
- (8) Master switch off
- (9) Mixture idle cut off
- (10) Airplane papers checked
- (11) Escape hatch secure
- (12) Fire extinguishers inspect if installed
- (13) Oxygen pressure checked and off, masks in place
- (14) Gear handle down

#### Left Wing

- (1) Wing root fillet check
- (2) Flap condition and rigging
- (3) Nacelle locker door latched and proper loading
- (4) Alleron lock removed, condition, rig, attachment, freedom
- (5) Static wicks in place, condition
- (6) Wing tip condition checked, counterbalance checked
- (7) Leading edge condition checked
- (8) Fuel tank caps sufficient fuel, secure
- (9) Top and bottom of wing no tears or fuel stains, no ice
- (10) Fuel tank vents clear
- (11) Tie down rope removed
- (12) Outboard fuel drain check for water, sediment and proper fuel
- (13) Landing gear condition, strut inflation, micro switches, tires, brakes. gear door (14) Cowl flaps - open
- (15) Chocks as desired
- (16) Nacelle check for condition and security of panels
- (17) Oil checked
- (18) Propeller check condition of blades and spinner
- (19) Engine cowl and baffles inspect
- (20) Wing root fillet check
- (21) Inboard fuel drain check for water, sediment and proper fuel
- (22) Filter drain drain and check for water, sediment and proper fuel
- (23) Crossfeed line drain drain and check for water, sediment and proper fuel.

# Nose Section

- (1) General condition
- (2) Baggage compartment baggage secure, door locked
- (3) Battery vents clear
- (4) Nose gear tire, doors, struts checked
- (5) External power receptacle as required
- (6) Pitot tube cover removed, holes clear
- (7) Nose gear condition, strut inflation, micro switch, tires, light
- (8) Inspection plates secure
- (9) Windshield secure and clean
- (10) Heater inlets and outlets clear

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# Extract from the actions and checks as featured in the approved Flight Manual

#### d. Right Wing

- (1) Inhoard fuel tank, sump, crossfeed drain and check for water, sediment, and proper fuel
- (2) Filter drain drain and check for water, sediment and proper fuel
- (3) Wing root fillet condition
- (4) Escape hatch secure
- (5) Oil checked
- (6) Engine cowl and baffles
- (7) Propeller check condition of blades and spinner
- (8) Nacelle check for condition and security of panels
- (9) Landing gear condition, strut inflation, micro switches, tires, brakes, gear door
- (10) Checks as desired
- (11) Outboard fuel drain drain and check for water, sediment and proper fuel
- (12) Tie down removed
- (13) Fuel tank vents clear
- (14) Top and bottom of wing no tears, fuel stains, ice
- (15) Fuel tank caps sufficient fuel, secure
- (16) Leading edge checked, stall warning free
- (17) Wing tip condition checked
- (18) Static wicks in place
- (19) Aileron and tab lock removed, condition, rig, attachment, freedom
- (20) Flap condition, rigging
- (21) Wing root fillet check
- (22) Nacelle locker door latched and proper loading
- Fuselage (Right Side)
  - (1) General condition check
  - (2) Antennas in place and secure
  - (3) Static vent and openings clear

#### f. Empennage

- (1) Vertical fin, rudder and fairing condition checked
- (2) Right air scoop clear
- (3) Horizontal surfaces condition checked
- (4) Elevator free and condition
- (5) Rudder free and condition
- (6) Trim tabs neutral, good condition
- (7) Tie down removed
- (8) Left air scoop clear

#### g. Fuselage (Left Side)

- (1) General condition check
- (2) Static air vent clear
- (3) Main cabin door attachment check
- (4) Cargo door latched (if installed)
- (5) Pilot door attachment (if installed) check

#### 3. BEFORE STARTING ENGINES

- a. Walk-around inspection complete
- b. Baggage secure
- c. Cabin door secure, safety chain secure
- d. Maps and charts checked

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# Extract from the actions and checks as featured in the approved Flight Manual

- Passenger briefing complete
- f. Pilot's seats, seat belts, and shoulder harnesses - adjusted and secure
- Parking brake secure g.
- h. Altimeter - set to field elevation
- Controls free and proper response
- Fuel valves on inboard tanks
- Crossfeed off k,
- Firewall fuel shutoff valves on
- m. Alternate air valves off
- n. Circuit breakers - check
- Electrical switches off. Except: Alternator circuit breaker switches on
- Radio switches off
- Transceiver set to tower or ground control freq.
- Alternate static source normal r.
- Master switch on s.
- Fuel quantity check 4 tanks
- u. Trim - set for take off
- ٧. Cowl flaps - open
- Auxiliary power unit connect if available (Master Switch must be off) w.
- Gear lights green
- Baggage and main door ajar light out у.
- Seat belt and no smoking sign on (if installed)
- aa. Pilot's door latched and theft lock unlocked (if installed)
- ab. Fuel boost pump lights\* off (press-to-test) (check pressure)
  ac. Fuel flow warning lights\*\* off (press-to-test, depress for 3 sec.)

#### 4. STARTING PROCEDURES

- Starting Engines (When APU is used it is preferable to start right engine first.)
  - (1) Throttles closed
  - (2) Mixtures idle cut-off
  - (3) Master switch on (emerg. pump off)\* (emerg. pump on)\*\*\*
  - (4) Throttle open 1/2 inch
  - (5) Mixture full rich for 5 sec. then return to idle cut-off (then emerg. pump off)\*\*\*
  - (6) Prop control forward
  - (7) Magneto switch on
  - (8) Props clear
  - (9) Starter engage
  - (10) Mixture advance slowly toward rich position as engine fires
  - (11) Throttle retard if necessary during start to limit engine speed to 1000 rpm or less
  - (12) Oil and fuel pressure check
  - (13) Hydraulic pump check

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<sup>\*</sup>Serial nos. 31-7405479 and up and serial nos. 31-50001 thru 31-7405478 when Piper Kit No. 760 873 is installed.

<sup>\*\*</sup>Serial nos. 31-7552017 and up.

<sup>\*\*\*</sup>Serial nos. 31-5001 thru 31-7405478 when Piper Kit No. 760 873 is not installed.

# Extract from the actions and checks as featured in the approved Flight Manual

#### NOTE

On airplanes equipped with fuel boost pumps it may be necessary to use emergency fuel pumps for additional prime during cold weather starts.

- b. Flooded Start
  - (1) Mag. switches on
  - (2) Throttle open
  - (3) Mixture idle cut off
  - (4) Starter engage

(When engine fires, advance mixture and retard throttle to 1000 rpm.)

- c. Hot Start
  - (1) Mag. switches on
  - (2) Throttles open 1/2 inch
  - (3) Mixture idle cut off
  - (4) Emergency fuel pump on (do not prime engine)
  - (5) Starter engage
  - (6) When engine fires, advance mixture. Allow emergency fuel pump to run for approximately (3) minutes to purge fuel lines to engine.
  - (7) Emergency fuel pump off

#### 5. BEFORE TAXI

- a. APU removed
- b. Chocks removed
- c. Radios tune and check
- d. Lights (nav., cockpit, beacon, cabin) as required and checked
- e. Gyros set
- f. Taxi instructions contact ground control
- g. Altimeter and clock set
- h. AutoPilot check see supplements section
- Parking brake off

#### 6. WHILE TAXIING

- a. Braking check
- b. Flight instruments check
- c. Fuel valves check all positions

#### 7. ENGINE RUN-UP

- a. Parking brake on
- b. Mixtures rich
- c. Prop controls forward
- d. Cowl flaps open
- e. Engine instruments checked
- f. Crossfeed Check crossfeed on, selector for left or right engine to "off." After 30 seconds both fuel selectors to "inboard" and crossfeed "off."
- g. Throttles 1500 rpm
- h. Alternators check at 1500 rpm, output check, inop. lights out check
- Instrument pressure check, approximately 4.3" Hg. at 1500 rpm (See "Pneumatic System," Page 3-20)

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# Extract from the actions and checks as featured in the approved Flight Manual

- į. Check feathering thru not more than 500 rpm drop
  - (1) With properly charged propeller, the drop from 1500 rpm to 1100 rpm drop should occur in 1.0 to 1.5 sec.
  - (2) A significant difference in feather check times between propellers or a reduced rate of rpm decreases as prop speed approaches 1100 rpm indicates low dome pressure and is sufficient reason to abort flight.
- k. Throttle - 2300 rpm
- Mag. check 175 rpm drop-off max., 50 rpm max. difference between mags.
- m. Exercise props for 300 rpm drop
- Throttles idle position 600-650 rpm
- Throttles 1000 rpm
- Friction set p.
- Directional gyro reset q.

#### 8. BEFORE TAKE-OFF

- a. Seat belt/no smoking sign on (if installed)
- b. Crossfeed off
- Fuel valves on "inboard" tanks C.
- d. Emergency fuel pumps on, pressure up
- e. Air conditioner off (if installed)
- f. Mixtures - rich (forward)
- g. Prop controls - low pitch (forward)
- h. Engine instruments - normal
- Flaps set 0° for normal takeoff, set 15° for short field takeoff i.
- AutoPilot checked and off i.
- k. Trim tabs - set for takeoff
- Controls free ١.
- m. Deicer boots off (if installed)
- n. Passenger briefing complete
- Pitot heat as required
- Transponder on stand by (if installed)

#### 9. TAKEOFF

#### NORMAL

- a. Fuel flow warning lights\* off
- Throttles full forward b.
- c. Manifold pressure (43" normal-static sea level, std. temp.) checked
   d. Prop speed 2575 RPM
- Rotate 101 MPH (88 Kts) e.
- f. Gear - up
- Accelerate to barrier speed 113 MPH (98 Kts)

#### SHORT FIELD

- a. Fuel flow warning lights\* off
- Brakes hold b.
- Throttles full forward C
- d. Manisold pressure (43" normal static sea level, std. temp.) checked
- e. Prop speed 2575 RPM
- f. Brakes release
- Rotate 90 MPH (78 Kts.) g.
- Accelerate to barrier speed, 107 MPH (93 Kts.)

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<sup>\*</sup>Serial nos. 31-7552017 and up.